



## *Russell County Public Schools*

*C. Michael Puckett*

*Division Superintendent*

*P.O. Box 8 · Lebanon, Virginia 24266*

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**School Board Members**

Chairman, Carl Jackson Vice-Chairman, Charlie Collins Linda Cross Thomas Griffith Bob Hillman Fayrene Plaster

### Russell County Public Schools Notice of Vacancy

**Position:** School Finance Person responsible for the overall direction, coordination, and evaluation of Russell County Public School's finances in accordance with the organization's policies and applicable laws.

**Position Sites:** Russell County School Board Office

**Qualifications:** Requires BS or BA degree in accounting, preferably supplemented by 5 or more years of previous experience which should include: accounting in a governmental environment, budget preparation, and year-end close out procedures. Applicant must have excellent communication skills and be capable of producing various financial reports required by the Board. Having knowledge of Microsoft Excel and Word is a plus.

**Salary:** Based on qualifications and years of experience

**Closing of Applications:** 12:00 Noon, Friday, March 9, 2012

Interested persons should send an application to Harry Steffey, Personnel Director, Russell County Schools, P.O. Box 8, Lebanon, VA 24266 or fax to 276-889-6508.

The Russell County School Board is an Equal Opportunity Employer who fully and actively supports equal access for all people regardless of race, color, religion, gender, age, national origin, veteran status, disability or genetic information and prohibits retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.